



# HSA Notes

October 11, 2023


**Tickets are still on sale for our Halloween  
meat raffle on Saturday, Oct. 28.**

**This can be a very successful fundraiser for us,  
so let's be sure it sells out. You can help us by  
sharing the event on your social media!**

**There are still tables available for the  
Shopping Extravaganza on Saturday, Nov. 11.  
New this year, we will be adding a limited  
number of student vendors.  
A flier with more information is included.**

**Let us know if you need a box of candy bars.  
Email us at: [ststephenhsa@yahoo.com](mailto:ststephenhsa@yahoo.com)**

**If you ordered from our Shop Fund  
fundraiser, orders will be delivered to the  
school the week of Oct. 23. We will send out  
pick-up information next week.**



**St. Stephen's HSA  
Meeting Minutes  
Thursday, September 28, 2023**

HSA Board Members Present: Danielle Burgasser, President; Becky Miller, Treasurer; Kelly Holland, Secretary

HSA Board Members Excused: Maureen Drullard, Vice President

Discussion of HSA Purpose/Goals

- The Home School Association is the fundraising body for St. Stephen School.
- Our goal is to raise 10% of the overall school budget - \$130,000.
- We want to put the focus on moneymaking fundraisers while also hosting "fun"raisers, which allow the school community to come together to focus on culture.
- We have established sub-committees this year:
  - Sponsorship Coordinator: Kaitlin Lundberg
  - Room Parent Coordinator: Amanda McMahon
  - Event Coordinator: Kate Burke
  - Volunteer Committee Chair: Jenn Dunning
- As a parent/guardian of a student, you are automatically a part of the HSA.
  - We encourage everyone to get involved to help raise funds for the school.
  - Someone from the HSA board will work with event chairs on the events, so you're not left to figure it out on your own.

Fundraising

- We do not want parents to feel like we are always sending out/pushing fundraisers, so we are looking for ideas that will generate a bigger revenue rather than a bunch of small fundraisers.
- We want to work to target parishioners and the community, so it's not just parents and extended families being asked to donate.
  
- Confirmed
  - Welcome Back 5k - It was held at Beaver Island this year, which was a great location. The number of 5k runners was up from last year. Waiting on revenue numbers.
  - Candy bars - We have the potential to make \$10,000 through this fundraiser. It runs the entire school year. Families are encouraged to sell two boxes with each bar \$2/each.
  - Shop Fund 716 - runs through 9/22. Suggestion not to hold right at the beginning of the school year, as there is so much going on right away.
  - Halloween Meat Raffle - 10/28 - tickets are on sale. We will need several volunteers. A SignUp Genius link will be sent out.
  - Shopping Extravaganza - 11/11 - still have several spots for vendors available. This is an event where we can bring in parishioners and

community members to support the school. We will be asking for a \$2 entry donation for adults.

- Christmas Card sales - We are starting this process earlier this year so we can sell the cards starting in early November. Students are making the cards during art class.
  - Family Carnival - 2/3/24 - The event will mark the end of Catholic Schools Week. We are still looking for event chairs and a committee.
  - Fish Fry - Runs through Lent. We are looking for a few more co-chairs to work with Kate Burke. The first Friday will return to dine-in, which should help boost revenue.
  - April Cash Calendar - This was a last-minute success last year and allowed us to target parishioners and community members.
  - Walk-a-Thon - 5/23/24 - Kelly Holland is chairing, and Elizabeth Sharples has volunteered to co-chair. We will need a number of volunteers. This event will be held during school. Students will be tasked with getting sponsors.
- Ideas
- Winter Ball Dance - 1/27/24 - We are looking to host a dance for 5-8 grades from SSS and other Catholic schools. It would kick off Catholic Schools Week.
    - Lisa Newell and Kristin Gigliotti will chair.
  - Online apparel sale - Kelly Holland working with Stuarts and online vendors to set something up. Aiming to have it ready so that the apparel arrives in time for Christmas.
  - Restaurants - Partnering with local restaurants to plan a night where SSS would receive a percentage of sales. Brick Oven?
  - Football pools - at this time, the Diocese has very strict guidelines on how these can run.
  - Chili Cook-off - Could this be successful ahead of one of the Sundays ahead of a later game? If so, we would need a chair.
  - Mighty Niagara Cards - Angela Frommert suggested selling these \$20 cards. They are sold through Niagara Hospice, with half going to hospice and half going to the school.

### Sponsorships

- Sponsors have been a huge part of our success for our bigger events. However, we are always targeting the same family businesses.
  - We don't get much support from local businesses that don't have a tie to the school and/or parish.
  - Lisa Newell said her son's hockey team starts looking for sponsors over the summer for their season. We are likely late to the game, doing event by event or waiting until September to start.

**St Stephen School Home School Association**

	Month of Fundraiser	Current Year		Previous Year		Prior Year
		Sep '23 - Aug 24	Through September 30, 2023	Sep '22 - Aug 23		Sep '21 - Aug 22
		Net Budget	Net Actual	Net Budget	Net Actual	Net Actual
5K Race	September	\$ 5,000	\$ 5,846	\$ 5,300	\$ 5,498	\$ -
716 Fundraising	September	\$ 2,300	\$ 2,199	\$ 4,300	\$ 5,106	\$ 3,335
Apex Leadership	November	\$ -	\$ -	\$ -	\$ -	\$ 16,288
Box Tops	Annual	\$ 350	\$ -	\$ 400	\$ 354	\$ 350
Calendars	October/April	\$ 16,900	\$ -	\$ -	\$ 14,916	\$ -
Candy Bars	Annual	\$ 9,500	\$ 4,848	\$ -	\$ -	\$ -
Chicken BBQ	June	\$ -	\$ -	\$ 1,500	\$ -	\$ 1,090
Christmas Cards	December	\$ 800	\$ -	\$ 500	\$ 470	\$ 456
Easter Candy	April	\$ -	\$ -	\$ 2,000	\$ 546	\$ 951
Family Night Out	January	\$ 17,000	\$ -	\$ -	\$ 12,363	\$ -
Fish Fry	Feb - Apr	\$ 15,000	\$ -	\$ 15,000	\$ 24,000	\$ 12,333
Gala	January	\$ -	\$ -	\$ 17,000	\$ -	\$ 14,519
Meat Raffle	October/April	\$ 5,500	\$ -	\$ -	\$ 4,516	\$ -
Santa's Workshop	December	\$ 200	\$ -	\$ 200	\$ 544	\$ 116
Shopping Extravaganza	November	\$ 4,500	\$ -	\$ 5,250	\$ 2,455	\$ 3,113
Walk-A-Thon	May	\$ 22,500	\$ -	\$ -	\$ -	\$ -
<b>Subtotal Net Fundraising</b>		<b>\$ 99,550</b>	<b>\$ 12,893</b>	<b>\$ 51,450</b>	<b>\$ 70,767</b>	<b>\$ 52,551</b>
Teacher Start-Up		\$ (2,250)	\$ (240)	\$ (2,250)	\$ (1,625)	\$ (1,647)
Teacher Bonus & Gifts		\$ (8,000)	\$ -	\$ (8,275)	\$ (7,518)	\$ (7,899)
Parent Events*		\$ (1,600)	\$ -	\$ (1,500)	\$ (2,245)	\$ (1,528)
Field Day		\$ (2,000)	\$ -	\$ (1,500)	\$ (2,331)	\$ (929)
School Reach Subscription		\$ (1,250)	\$ -	\$ (1,250)	\$ (1,250)	\$ (554)
Other		\$ (1,000)	\$ -	\$ (1,350)	\$ (319)	\$ (133)
<b>Subtotal Add'l Costs</b>		<b>\$ (16,100)</b>	<b>\$ (240)</b>	<b>\$ (16,125)</b>	<b>\$ (15,288)</b>	<b>\$ (12,689)</b>
<b>Total Fundraising</b>		<b>\$ 83,450</b>	<b>\$ 12,652</b>	<b>\$ 35,325</b>	<b>\$ 55,480</b>	<b>\$ 39,862</b>

\* Mother's Day, Father's Day & Grandparent's Day, etc.

Discontinued Events	\$ 31,759
New for 2022-2023	\$ 37,292
New for 2023-2024	\$ 32,000

EVENT  
EMCEE:  
ARTY  
PARTY 716

ADULT  
21 & OVER  
EVENT



Costume  
Contest For  
Those Who  
Dare!

DON'T  
FORGET YOUR  
SNACKS,  
COOLERS  
AND SINGLES!

# MEAT RAFFLE

SATURDAY  
OCTOBER 28

DOORS OPEN @  
615PM  
FIRST DRAW @ 7PM

12 ROUNDS • 3 SPINS PER ROUND • 3 BONUS ROUNDS  
GRAND FINALE • BLACKSTONE RAFFLE • 50/50 & MORE

PRE-SALE: \$15/TICKET OR TABLES OF 8 FOR \$110  
NIGHT OF EVENT: \$20/TICKET

**EACH TICKET INCLUDES:**  
UNLIMITED POP, 2 ALCOHOLIC BEVERAGES & A SLICE OF PIZZA  
\*CASH BAR AVAILABLE\*

NO OUTSIDE ALCOHOL ALLOWED



ST. STEPHEN SCHOOL  
2080 BASELINE ROAD  
GRAND ISLAND, NY 14072



# Blackstone Bundle Raffle

Raffle to be held at the  
St. Stephen School  
Meat Raffle

October 28, 2023



**\*\*Do NOT need to be present to win\*\***

Tickets can be ordered by returning the below slip and payment to the school main office **NO** later than **October 26, 2023** OR Scan to purchase.

Cash or Check (made out to St. Stephen School) accepted.

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Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Childs Name and Class for tickets to be sent home: \_\_\_\_\_

Number of Tickets: 1 for \$10 \_\_\_\_\_ 3 for \$25 \_\_\_\_\_

Amount Enclosed: \_\_\_\_\_

If you have any questions, contact Danielle Burngasser at 716-870-7097

**15th  
Annual**

# Shopping Extravaganza

**Vendors  
Crafters  
Basket Raffle  
Concessions**

**NOVEMBER 11, 2023  
9AM - 3PM**

**ST. STEPHEN SCHOOL  
2080 BASELINE ROAD GRAND ISLAND, NY 14072**

***Color Street, Tastefully Simple, Paparazzi, Paper Pie,  
Pampered Chef & Much, Much More!***

***\$2.00 Entry Fee Donation***

***Contact information:  
ststephenhsa@yahoo.com***



# Calling all St. Stephen Children Entrepreneurs!

Come sell your  
products and  
crafts at the  
St. Stephen  
Shopping  
Extravaganza!



- Saturday November 11, 2023
- 9am - 3pm
- Event set up- 11/10/23 4pm - 7pm or 11/11/23 7am - 9am
- \$10/Spot
- Children entrepreneurs will receive a voucher for lunch, a snack and a drink for the concession stand
- Must provide your own table
- Only 10 spots available
- Must have adult present with children at all times



Contact  
Becky Miller at:  
[Ststephenhsa@yahoo.com](mailto:Ststephenhsa@yahoo.com)  
to reserve your spot today!





# 2023-2024

## *Candy Bar Fundraiser*

Dear Parents,

The St. Stephen School Home School Association (HSA) is introducing a new fundraiser for the 2023-2024 school year! We will be selling delicious Gertrude Hawk candy bars.

This is a great way for us to raise much needed funds for the school, with the candy bar sales yielding a 50% profit. Each bar will be sold for \$2. There are 48 bars in the box, bringing the total of the box to \$96.

Every family is asked to sell a minimum of two boxes of chocolate bars throughout the course of the school year. Boxes can start to be picked up at Meet the Teacher Night on Wednesday, September 6.

Of course, there will be more boxes to be sold if you are able. Once you return the money from the first box sold, a second box will be sent home with your oldest child.

**Top sellers will receive incentive prizes!**

Sell more than two boxes and receive the following:

3 boxes – Each student in the family will receive a prize from the prize bin

4 boxes – Each Student in the family gets one dress down pass

5 or more boxes – Each student in the family will get a St. Stephen School T shirt

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### PERMISSION SLIP

FAMILY NAME \_\_\_\_\_

My signature verifies that I have agreed for my child (or children) to participate in the Gertrude Hawk candy bar fundraiser. I am aware that I am responsible to return a total of \$96 per box, for the cost of the box of chocolate bars, no later than May 1, 2024.

Signature \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

*\*Please contact SSS HSA for additional boxes @ [ststephenhsa@yahoo.com](mailto:ststephenhsa@yahoo.com)*